



**PRESBYTERIAN CHURCH (U.S.A.)  
CHURCH LEADERSHIP CONNECTION  
100 WITHERSPOON STREET  
LOUISVILLE, KY 40202-1396  
Toll Free 1-888-728-7228 ext. 8550  
Fax # (502) 569-5870  
www.pcusa.org/clc**

### MINISTRY INFORMATION FORM

Ministry ID **22436** \_\_\_\_\_  
Ministry Name **Georgetown Presbyterian Church** \_\_\_\_\_  
Mailing Address **558 Black River Road** \_\_\_\_\_  
City **Georgetown** \_\_\_\_\_ State **SC** \_\_\_\_\_ Zip Code **29440** \_\_\_\_\_  
Telephone Number **843-546-5826** \_\_\_\_\_ Fax Number \_\_\_\_\_  
Email **office.gtpres@gmail.com** \_\_\_\_\_  
Web site **www.georgetownpresbyterian.org** \_\_\_\_\_

#### Congregation or Organization Size(Select one)

- Under 100 members
- 101 - 250 members
- 251 - 400 members
- 401 - 650 members
- 651 - 1000 members
- 1001 - 1500 members
- More than 1500 members
- N/A

Average Worship Attendance **210** \_\_\_\_\_



**Church School Attendance** 75 (more study & fellowship programs during the week)

**Church School Curriculum** Some adult classes use Right Now media

Check if certified as eligible for participation in the Seminary Debt Assistance Program

**Ethnic Composition of Congregation (in whole %):**

*Enter the percentage of each racial ethnic component of your congregation.*

0 American Indian or Alaska Native  
.5% Asian  
2% Black or African American (African Native, Caribbean)  
.5% Hispanic Latino/Latina, Spanish  
0 Middle Eastern  
0 Native Hawaiian or Other Pacific Islander  
97% White  
Other \_\_\_\_\_

Presbytery **New Harmony** \_\_\_\_\_ Synod South Atlantic

**Community Type (select one)**

\_\_\_\_\_ College      \_\_\_\_\_ Rural      \_\_\_\_\_ Suburban  
 \_\_\_\_\_ Small City      \_\_\_\_\_ Town      \_\_\_\_\_ Urban  
\_\_\_\_\_ Village      \_\_\_\_\_ Recreation      \_\_\_\_\_ Retirement  
\_\_\_\_\_ N/A

**Clerk of Session Contact Information:**

Name **Heather Pelham** \_\_\_\_\_

Address **842 Second Avenue.** \_\_\_\_\_

City **Georgetown** \_\_\_\_\_ State **SC** \_\_\_\_\_ Zip Code **29440** \_\_\_\_\_

Preferred Phone 843-318-4930 \_\_\_\_\_ Alternate Phone 843-545-3327 \_\_\_\_\_

E-mail hpelham@gtcounty.org \_\_\_\_\_ FAX \_\_\_\_\_



**\*Select below the position to be filled and the minimal number of years of experience required (e.g. no experience, first ordained call, up to 2 years, 2-5 years, 5-10 years, or above 10 years)**

<u>Years of Experience</u>	<u>Position Type</u>	<u>Years of Experience</u>	<u>Position Type</u>
	Solo Pastor		General Assembly Staff
	Head of Staff (Multi-staff Pastor, who supervised two teaching elders and other staff)		Church Business Administrator
10+	Head of Staff (supervised one teaching elder and other staff)		Executive Director
	Associate Pastor (Christian Education)		Director of Music (non-ordained)
	Associate Pastor (Youth)		Minister of Music (ordained)
	Associate Pastor (Other)		Mission Co-worker (International)
	Pastor (Church Planter, New Worshipping Community)		Christian Educator (Certified)
	Pastor (Transformation/Redevelopment)		Christian Educator (non-certified)
	Pastor Interim		Administrator
	Pastor ( for a designated term)		Funds Developer
	Pastor (Other Temporary i.e., Supply, Student)		Finance Manager
	Pastor, yoked/parish		Media Specialist
	Co-pastor		Communicator
	Executive Pastor		Coordinator
	Evangelist or Mission Pastor		Youth Director (non-ordained)
	Bi-vocational/Tentmaker		Other
	Chaplain		
	Pastoral Counselor		
	College/Seminary Faculty		
	Seminary Staff		
	Campus Ministry		
	General Presbyter/Executive Presbyter		
	Presbytery Leader		
	Stated Clerk (Presbytery)		
	Synod Executive		
	Mid-Council Program Staff		





## **The Mission of Georgetown Presbyterian Church**

**In order to fulfill our vision faithfully, we must do the following:**

- **Seek to foster a vibrant community of faith that shares God's grace with all generations through uplifting worship and music, meaningful fellowship, and mutual care for one another;**
- **Challenge each other to grow in commitment and involvement by providing wide-ranging opportunities for spiritual growth;**
- **Reaching out beyond our doors by serving and providing resources to all God's people in an every-changing world.**



## NARRATIVE QUESTIONS

*(For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.)*

1. What is the congregation's or organization's vision for ministry? Additionally, describe how this vision is lived out.

We have defined ourselves as “a community driven by the love of Jesus, called to share Christ’s love with all people.” As we went through the discernment process involved with Vision 2020, the Vision committee and ultimately the congregation gave long and thoughtful consideration to who GPC is and what is God calling GPC to be in the future? Vision 2020 and the momentum it has created in the congregation provides a pathway for us to achieve those goals. We are living out that vision internally by strengthening our membership and increasing diversity, encouraging spiritual growth and discipleship, creating an inclusive church community, and providing worship experiences both on Sunday and throughout the week. Our external mission has always been very strong in the Georgetown and South Carolina community including active roles (financial and volunteers) in organizations such as Helping Hands, Habitat for Humanity, Tara Hall Home for Boys, Hispanic Ministry, and Smith Medical Clinic while exploring new areas such as a relationship with the Bethel AME Church, an historically African American Church in our community. We also support the wider mission by supporting missionaries in Taiwan, China, India, Mexico and the Republic of Congo and having church members go on mission trips to Haiti, Kenya, and The Bahamas. We believe that a powerful Sunday worship service leads to increased knowledge about God, the Bible, and our role as Christians, and that leads to a deeper faith for all of us.

2. How do you feel called to reach out to address the emerging needs of your community or constituency?

Georgetown Presbyterian Church is well known for playing an active role in meeting community needs. Leaders from GPC were instrumental, along with other area churches, in starting Helping Hands. It is an organization that provides HOPE in a spiritually rich environment of compassionate caring. It offers HELP through Compassionate Care which provides basic needs (food, clothing, utilities, and dental care) to help address the daily challenges of those struggling with poverty, and provides CHANGE with an Employment and Life Skills Program. Several GPC members have served as Chairman of the Helping Hands Board, and GPC supports it through financial gifts, monthly food drives, and volunteerism. Other GPC members helped bring Habitat for Humanity to Georgetown. Additionally, GPC has ongoing annual support for GPC Crisis Intervention, Friendship Place, Joy School, Backpack Buddies, and St. Christopher’s Children. Other charities who received a special award in 2017 were Family Justice Center, Teach My People, Hugs for Horses, Christmas Shoe Box



Operation, Martha's House, Miss Ruby's Kids and others. Our facility is used by several groups including AA, Georgetown Foster Parents Association and Helping Hands Life Skills training. The Youth groups (middle school and high school) in the church are comprised of more than 50% non-church members, and our Youth House provides housing for many groups who come to Georgetown for disaster relief or other mission projects.

3. How will this position help you to reach your vision and mission goals?

We are a strong, healthy church that is blessed with a healthy financial picture which gives us the means to support our missions both internally and externally. More importantly, we have a congregation who have embraced our vision and mission enthusiastically and vowed to keep the momentum going while we search for new leadership. We look to this position to support our ongoing vision and mission and provide new and fresh ideas to enhance it. We see this position providing leadership both within our congregation and in the greater Georgetown community as well as having an active presence in New Harmony Presbytery.

4. Provide a description of the characteristics needed by the person who is open to being called to this congregation and/or organization.

- Effective at preaching the gospel and making it relevant in contemporary times
- Dedicated to the Lord
- Effective communicator (concise and succinct!)
- Demonstrates intellectual curiosity and strives to learn continually
- Effective administrator
- A good listener
- Well organized
- High ethical and moral standards
- Team builder (both congregation and staff)
- Able to deal with conflict
- Effective at delegation (both congregation and staff)
- Sense of humor
- Possesses self confidence
- Understands that GPC has made a decision to stay within the Presbyterian Church USA although members do not always agree with the positions taken by that organization.

5. For what specific tasks, assignments, and programs areas will this person have responsibility?

He/she will serve as Senior Pastor responsible for preaching and providing leadership for all worship experiences at GPC as well as serving as Head of Staff supervising a team of 10 staff members (7 are



part-time). Other responsibilities are involved with congregational care (e.g., funerals, weddings, premarital counseling, hospital visits) in coordination with the Assistant Pastor for Congregational Care and spiritual counseling with church members especially in a time of crisis. He/she will Moderate Session and work with Session committees as needed. He/she will provide new member classes and encourage long-term visitors to become members. He/she will provide input on expanding GPC programs and enhancing the Christian faith experience at GPC. In addition, he/she will represent GPC at New Harmony Presbytery, serve on committees and provide leadership there as well as attend meetings of local ministerial groups. He/she is also expected to have a presence in the Georgetown Area becoming involved in organizations of interest.

### **OPTIONAL LINKS**

Provide below any links to online information that may help call seekers understand your congregation or organization. (e.g. *organization or community websites, online newsletters, demographic information*). Please note the CLC system does not warehouse links. (Limit characters to 500)

GPC's website: [georgetownpresbyterian.org](http://georgetownpresbyterian.org)

Georgetown Chamber – [visitgeorge.com](http://visitgeorge.com)

Hobcaw Barony – [hobcawbarony.org](http://hobcawbarony.org)

Yawkee Wildlife – [dnr.sc.gov/mlands](http://dnr.sc.gov/mlands)

Brookgreen Gardens – [brookgreen.com](http://brookgreen.com)

Huntington Beach State Park - [southcarolinaparks.com/huntington-beach](http://southcarolinaparks.com/huntington-beach)

Kaminski House – [kaminskimuseum.org](http://kaminskimuseum.org)

Hammock Coast – [hammockcoastsc.com](http://hammockcoastsc.com)



**\*LEADERSHIP COMPETENCIES**

(Select 10 leadership competencies from the list below that are required for the position.)

<b>THEOLOGICAL/SPIRITUAL INTERPRETER</b>		
	<b>Compassionate</b> – having the ability to suffer with others; being motivated by others pain and is called into action as advocate; is motivated by caring for others while concurrently keeping the organizational goals clearly in focus.	<b>Hopeful</b> – maintains stability in the moment and hope for the future; provides direction, guidance, and faith when describing basic needs; and helps followers to see a way through chaos and complexity.
X	<b>Preaching and Worship Leadership:</b> Is a consistently effective preacher and worship leader; is able to inspire from the pulpit; communicates a clear and consistent message through sermons that are carefully prepared and artfully delivered; projects the identity and character of the congregation through worship leadership presence.	X <b>Spiritual Maturity:</b> Shows strong personal depth and spiritual grounding; demonstrates integrity by walking the talk and by responding with faithfulness of purpose; is seen by others as trustworthy and authentic; nurtures a rich spiritual life; seeks the wisdom and guidance of appropriate mentors; is able to articulate a clear and consistent theology.
	<b>Lifelong Learner</b> – individuals who use every experience in life as a potential tool for growth; one who pursues continuing education; and those who build on strengths and seek assistance to improve weaknesses.	X <b>Teacher</b> – creates learning environments where students are active participants as individuals and as members of collaborative groups; designs lesson plans that teach concepts, facts, and theology; effectively uses multiple learning tools to reach a wide variety of learners; revises instructional strategies based upon ministry/organization context.
<b>COMMUNICATION</b>		
X	<b>Communicator</b> - Advances the abilities of individuals and the organizations through active listening supported with meaningful oral and written presentation of information.	<b>Bilingual</b> – having the ability to use two languages, especially with equal or nearly equal fluency; able to use multiple languages in communication.
	<b>Public Communicator</b> - Demonstrates a comfortable ease when speaking in a variety of settings (both small and large groups); is effective at addressing a variety of topics; can get messages across with the desired effect.	<b>Media Communicator:</b> Has experience developing materials for a variety of written or multimedia forms of communications (print, Internet-based, social media, etc.)
	<b>Technologically Savvy</b> - the ability to navigate successfully the world of technology using software, blogging, multi-media, and websites as tools for ministry.	



**ORGANIZATIONAL LEADERSHIP**

X	<b>Advisor</b> – an individual others turn to for counsel and guidance; provides coaching; expertise for congregations or other organizations.		<b>Change Agent</b> – having the ability to lead the change process successfully; anchoring the change in the congregation’s/organization’s vision and mission.
	<b>Contextualization</b> – the ability to assess accurately the context, environment, history, relationships and uniqueness of a congregation or organization.		<b>Culturally Proficient</b> – having solid understanding of the norms, values and common behaviors of various peoples, including direct experience working in multiple cultural and cross-cultural settings.
	<b>Externally Aware</b> - identifies and keeps informed of the polity of the church and/or the organization; maintains current with laws, regulations, policies, procedures, trends, and developments both internally and in the larger society.		<b>Entrepreneurial</b> - leaders that are creative in using resources; identifies opportunities to develop; is willing to take risks, initiates actions that involve a deliberate risk to achieve a recognized benefit or advantage.
	<b>Risk Taker</b> – persons with the ability to take appropriate risk to accomplish needed goals; one who thinks outside the box and who is not afraid of challenging the status-quo.		<b>Task Manager</b> - Assures that effective controls are developed and maintained to ensure the integrity of the organization; holds self and others accountable for rules and responsibilities; can be relied upon to ensure that projects within areas of specific responsibility are completed in a timely manner and within budget; and monitors and evaluates plans, focuses on results and measuring attainment of outcomes.
	<b>Willingness to Engage Conflict:</b> Steps up to conflicts, seeing them as opportunities; reads situations quickly; good at focused listening; can identify common ground and elicit cooperation from others in crafting mutual solutions.	X	<b>Decision Making:</b> Makes effective decisions, balancing analysis, wisdom, experience, and judgment; is aware of the long term implications of choices made; is generally regarded as offering solutions and suggestions that are correct and effective.
X	<b>Organizational Agility:</b> Is astute about how congregations and/or organizations work; knows how to get things done through formal and informal channels; understands the importance of supporting good policy, practice, and procedure; appreciates the power in the culture of a congregation; is politically savvy.	X	<b>Strategy and Vision:</b> Sees ahead clearly, keeping focused on the larger picture; can anticipate future consequences and trends accurately; is future oriented; casts a compelling and inspired vision for a preferred future; sees possibility; crafts breakthrough strategies.
	<b>Financial Manager</b> – deliver results by maximizing organizational effectiveness and sustainability through the best use of available financial resources; allocates and manages finances transparently; implements strategies to achieve operational efficiencies and value for money; puts in place rigorous and comprehensive financial accountability systems.		<b>Funds Developer</b> – maintains the ability to solicit donations used to fund the budget of the organization; effectively expresses the needs for funds to potential donors; responsible for adding new potential donors to the organization’s contact list; prepares statement of planned activities and enlists support for mission initiatives.
	<b>Collaboration:</b> Has a natural orientation toward getting people to work together; shares wins and successes; fosters open dialogue; lets people finish and be responsible for their work; creates strong feelings of belonging among group members; is a good judge of talent and can accurately assess the		



strengths and limitations of others.		
<b>INTERPERSONAL ENGAGEMENT</b>		
X	<b>Interpersonal Engagement</b> - Displays a consistent ability to build solid relationships of trust and respect inside and outside of the organization; engage people, organizations, and partners in developing goals, executing plans, and delivering results; use negotiation skills and adaptability to encourage recognition of joint concerns, collaboration, and to influence the success of outcomes.	<b>Bridge Builder</b> – possessing a certain responsibility for the unity of the congregation and or organization; works to connect people of different cultures, worldviews, and theological positions.
	<b>Motivator</b> - Creates and sustains an organizational culture which permits others to provide the quality of service essential to high performance. Enables others to acquire the tools and support they need to perform well; and influences others toward a spirit of service and meaningful contributions to mission accomplishment.	<b>Personal Resilience:</b> Learns from adversity and failure; picks up on the need to change personal, interpersonal, and leadership behaviors; deals well with ambiguity; copes effectively with change; can decide and act without having the total picture; comfortably handles risk and uncertainty; seeks feedback; expresses personal regret when appropriate
	<b>Initiative:</b> Demonstrates ambition is highly motivated; is action oriented and full of energy for things seen as challenging; seizes opportunity; pushes self and others to achieve desired results.	<b>Flexibility</b> - Adapts behavior and work methods in response to new information, changing conditions, unexpected obstacles, or ambiguity; remains open to new ideas and approaches; and works concurrently on related and conflicting priorities without losing focus or attention.
X	<b>Self Differentiation:</b> Demonstrates strong and appropriate personal boundaries in relationships; has a healthy appreciation of self, without being egotistical; is emotionally mature; can maintain a less- anxious presence in the midst of turmoil; is not overly dependent upon outside affirmation; works to build a strong personal support system.	

**\*COMPENSATION AND HOUSING:** *A range is needed for matching purposes. The maximum salary is not published anywhere. Effective salary is cash salary plus housing allowance or manse value and other compensation considered “effective salary” by the Board of Pensions of the PC (U.S.A.)*

See Effective Salary Definition at [Board of Pensions](#).

Minimum *Effective* Salary      \$86,000 \_\_\_\_\_

Housing Type                    \_\_\_\_\_ Manse

    X \_\_\_\_\_ Housing Allowance

    \_\_\_\_\_ Open To Either (Manse or Housing Allowance)

    \_\_\_\_\_ Not Applicable (*For Non-Pastoral Positions Only*)



### **\*EQUAL EMPLOYMENT OPPORTUNITY**

The unity of believers in Christ is reflected in the rich diversity of the Church's membership. In Christ, by the power of the Spirit, God unites persons through baptism regardless of race, ethnicity, age, sex, disability, geography, or theological conviction. There is therefore, no place in the life of the Church for discrimination against any person. The Presbyterian Church (U.S.A.) shall guarantee full participation and representation in its worship, governance, and emerging life to all persons or groups within its membership. No member shall be denied participation or representation for any reason other than stated in this Constitution. (F-1.0403)

Each Pastor Nominating committee and Search committee is expected to undertake its search for a Teaching Elder in a manner consistent with the good news that in the church "...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."

Has the Pastor Nominating Committee and Search Committee affirmed its intention to follow the Form of Government in this regard?

Yes

No

### **REFERENCES (Limit 3)**

**Below, please list three persons who know your congregation. You might list your Presbytery leadership, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.**

Name Rev. Anthony Larson  
Address 2061 Glens Bay Road, P.O. Box 14758, Surfside Beach, SC 29587 \_\_\_\_\_  
Phone Numbers 843/455-4462 \_\_\_\_\_  
Relation PNC mentor from COM \_\_\_\_\_  
E-mail revtonylarson@gmail.com \_\_\_\_\_

Name Julie Cox \_\_\_\_\_  
Address 2352 Presbyterian Road \_\_\_\_\_  
Phone Numbers 877/662-8411 \_\_\_\_\_  
Relation New Harmony Presbytery \_\_\_\_\_  
E-mail Julie@newharmoniypres.org \_\_\_\_\_



Name The Rev. Dr. Robert C. Wilkes \_\_\_\_\_  
Address 407 35<sup>th</sup> Avenue N, Myrtle Beach, SC 29577 \_\_\_\_\_  
Phone Numbers 843/455-4462 \_\_\_\_\_  
Relation Bridge Minister for GPC (January – April) \_\_\_\_\_  
E-mail robertpatwilkes@gmail.com \_\_\_\_\_

**\*Pastor Nominating Committee/Search Committee Chairperson/Mid-council Search Committee Chairperson:**

Name **Becky Mann** \_\_\_\_\_  
Address **193 Summerwood LN** \_\_\_\_\_  
City **Georgetown** \_\_\_\_\_ State **SC** \_\_\_\_\_ Zip Code **29440** \_\_\_\_\_  
Preferred Phone **843-325-2400** \_\_\_\_\_  
Alternate Phone **620-224-4220 (cell)** \_\_\_\_\_  
E-mail Address for PNC Communications (required): **rebeccabmann@gmail.com**

**ENDORSEMENTS**

Pastor Nominating Committee/  
Search Committee \_\_\_\_\_ Date \_\_\_\_\_  
*Signature*

Clerk of Session \_\_\_\_\_ Date \_\_\_\_\_  
*Signature*

Presbytery \_\_\_\_\_ Date \_\_\_\_\_  
*Signature*